

# Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

## MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, November 27, 2018 on the college campus, 80 Vandenburg Avenue, Troy, New York.

### PRESENT

Neil J. Kelleher, Chairman  
Joseph A. Kapp, Vice Chairman  
Judith Breselor  
Brendan James Caluneo  
Catherine I. Conroy  
William Fagan  
William C. Jennings  
Wayne Pratt  
Brian Zweig

### ALSO PRESENT

Dr. Roger A. Ramsammy, President  
William Reuter, Vice President for Administration  
and Finance  
George J. Raneri, Secretary to the Board  
Suzanne Kalkbrenner, Assistant Secretary  
P. Blacklock      M. Green      K. Paquette  
C. Bosco          P. Hill          K. Petley  
L. Coplin

### EXCUSED

Thomas P. Grant (present for  
Committee meetings)

Chairman Kelleher called the monthly meeting to order at 5:26 p.m.

Upon a motion by Mr. Pratt, seconded by Ms. Breselor, the following resolution was adopted unanimously.

MINUTES

**Resolved**, that the minutes of regular meeting of the Board of Trustees, held on October 23, 2018, be and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Ms. Conroy, the following resolution was adopted unanimously.

CURRICULUM  
CHANGES

**Resolved**, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved:

#### 1. Change in Degree Requirements:

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A. ~~Liberal Arts~~

A.A. DgFl2019

B. ~~Liberal Arts~~

~~Th~~ A.A. DgFl2019

C. ~~Liberal Arts~~

~~Liberal Arts~~

~~Th~~ A.A. DgFl2019

The Department seeks change in the course selection to provide students greater flexibility when exploring content areas relevant to career and transfer goals.

<b>Current:</b>	<b>New:</b>
Western Civilization I  Mathematics or Laboratory Science Elective (3 credits)	Western Civilization I or Western Civilization II Mathematics or Science Elective (3 credits): Course in5:II

History Elective: Courses must be designated as both "SUNY General Education" and "HVCC Liberal Arts and Sciences Social Science" courses. In addition, two of the following SUNY General Education categories must be satisfied: WC, AH or OC.	History Elective: Courses must be designated as both "SUNY General Education American History, or Other World Civilizations" and "HVCC Liberal Arts and Sciences Social Science."
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#### 4. Change in Degree Requirements:

##### A. ~~Liberal Arts and Sciences~~

##### A.A. ~~Degrees~~ 2019

Current:	New:
Western Civilization I	Western Civilization I or Western Civilization II
<p>Mathematics and Science Elective: Course must be designated as either "HVCC Liberal Arts and Sciences Mathematics or Science" (with lab) course.</p> <p>History Elective (3 credits): Courses must be designated as both "SUNY General Education" and "HVCC Liberal Arts and Sciences Social Science" courses. In addition, two of the following SUNY General Education categories must be satisfied: AH or OC.</p>	<p>Mathematics and Science Elective: Course must be designated as either "HVCC Liberal Arts and Sciences Mathematics or Science."</p> <p>History Elective (3 credits): Courses must be designated as both "SUNY General Education American History, or Other World Civilizations" and "HVCC Liberal Arts and Sciences Social Science."</p>

<b>Current:</b>	<b>New:</b>
Western Civilization I	Western Civilization I or Western Civilization II
<p>Mathematics and Science Elective: Course must be designated as either "HVCC Liberal Arts and Sciences Mathematics or Science" (with lab) course.</p> <p>Restricted Social Science Elective (3 credits): Must be chosen from PSYC 200 Child Psychology (3 credits); PSYC 205 Developmental Psychology (3 credits); PSYC 208 Adolescent Psychology (3 credits)</p>	<p>Mathematics and Science Elective: Course must be designated as either "HVCC Liberal Arts and Sciences Mathematics or Science."</p> <p>6-6(its)1(6- /PT)-4(ci)-6(al)-6(its)1(0) Elective</p>

Humanities Elective:  
Course must be designated as  
both "SUNY General Education  
Arts or Foreign Language" and  
"HVCC Liberal Arts and  
Sciences" course.

**WHEREAS**, the total estimated costs for the project is \$1,310,000 and with available matching funds, New York State would reimburse Hudson Valley Community College fifty percent (50%) of the project costs or \$655,000; and

**WHEREAS**, it is necessary for the Hudson Valley Community College Board of Trustees to approve the creation of this Capital Project - Guenther Enrollment Services Center: Repair & Renovation and request similar approval of its sponsor Rensselaer County,

**RESOLVED**, the College's Board of Trustees approves Establishing a Capital Project—Guenther Enrollment Services Center: Repair & Renovation at a cost of \$1,310,000; and

**RESOLVED**, that certified copies of this Resolution be forwarded to Rensselaer County for their consideration and requested approval; and

**RESOLVED**, that upon approval by Rensselaer County, a copy of the certified Resolution will be submitted to the SUNY Office of Capital Facilities.

Upon a motion by Dr. Jennings, seconded by Mr. Zweig, the following resolution was adopted unanimously.

**Resolved**, that the request for the establishment of a Capital Project entitled, “Facility Master Plan,” be, and hereby is, approved. The resolution shall read as follows:

**CAPITAL  
CONSTRUCTION—  
ESTABLISHING A  
CAPITAL PROJECT:  
FACILITY MASTER  
PLAN**

#### **ESTABLISHING A CAPITAL PROJECT—FACILITY MASTER PLAN**

**WHEREAS**, the College's existing Facility Master Plan had an end date of 2013; and

**WHEREAS**, many of the projects identified by the previous plan have been accomplished; and

**WHEREAS**, there have been many changes to not only the number of students served by HVCC, but also how services are provided and how learning takes place; and

**WHEREAS**, the Facility Master Plan will provide the physical form to the College's Strategic Plan that is currently underway; and

**WHEREAS**, the total estimated costs for the project is \$350,000 and with available matching funds, New York State would reimburse Hudson Valley Community College fifty percent (50%) of the project costs or \$175,000; and

**WHEREAS**, it is necessary for the Hudson Valley Community College Board of Trustees to approve Establishing a Capital Project — Facility Master Plan and request similar approval of its sponsor Rensselaer County; now, therefore, be it

**RESOLVED**, the College's Board of Trustees approves Establishing a Capital Project — Facility Master Plan at a cost of \$350,000; and

**RESOLVED**, that certified copies of this Resolution be forwarded to Rensselaer County for their consideration and requested approval; and, be it further

**RESOLVED**, that upon approval by Rensselaer County, a copy of the certified Resolution will be submitted to the SUNY Office of Capital Facilities.

Upon a motion by Mr. Caluneo, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**Resolved**, that the request for modifications to the Administrative Code for Non-Teaching Professional Personnel as outlined in Exhibit A attached hereto and made a part hereof effective December 1, 2018, be, and hereby is, approved, subject to any future edits that may be deemed necessary.

Upon a motion by Ms. Conroy, seconded by Mr. Pratt, the following resolution was adopted unanimously.

**Resolved**, that the request

**MODIFICATIONS TO  
ADMINISTRATIVE  
CODE FOR  
NON-TEACHING  
PROFESSIONALS**

**MANAGEMENT  
CONFIDENTIAL  
EMPLOYMENT**

Sarah Romeo, Online Media Specialist,  
Library,  
f/t appt., eff. 10/29/18 \$35,000/yr

Christine Smith, Retention Coordinator,  
Learning Assistance Center,  
f/t appt., eff. 10/29/18 \$51,000/yr

2. Administration

Robert Haney, Human Resources Generalist,  
Human Resources,  
f/t appt., eff. 11/12/18 \$50,000/yr

3. Technology, Institutional Assessment and Planning

Vaidehi Agashe, Research Analyst,  
Office of Research and Planning,  
f/t appt., eff. 11/8/18 or thereafter \$40,000/yr

Michael Gleason, Senior Network Engineer,  
Information Technology Services,  
f/t appt., eff. 11/5/18 \$65,000/yr

Ted McCollum, Jr., Senior Computer Programmer Analyst,  
Information Technologies Services,  
f/t appt., eff. 11/26/18 \$72,000/yr

**B. FULL-TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF**

1. Academic Affairs

Sophia Mehner, Clerk  
Library,  
f/t appt., (10 month), eff. 10/16/18 or thereafter \$13.4343/hr  
+shift diff.

2. Administration

Edward Stevens, Special Assignment Custodian,  
Physical Plant,  
f/t appt., eff. 10/19/18 or thereafter \$17.1857/hr

**C. PART-TIME NON-TEACHING PROFESSIONALS**

1. Academic Affairs

Tara Eaton, p/t Educational Specialist,



